## **Self-Reflection: Polish your portfolio**

**TOTAL POINTS 1**

1.

Question 1



So far, you’ve learned that an effective portfolio is essential to demonstrating your skills to future employers. In this self-reflection, you’ll build your portfolio if you haven’t already, or review the portfolio pieces you’ve created so far and the site you’re using to host them. You may already have pieces for your portfolio finished, or you may be working on them now.

Whether you are reviewing finished pieces or evaluating your works-in-progress, use these guidelines and questions to check which areas might need improvement.

If you are building your portfolio for the first time or need pointers on what else to include, refer to this [checklist](https://www.coursera.org/learn/google-data-analytics-capstone/supplement/J4RDY/your-portfolio-and-case-study-checklist).



## Evaluating your portfolio



Select a portfolio piece to review and open it up. Next, use the questions below as suggestions to help you review your work. As you answer each question, you will identify areas for improvement. When you're done, you can make these changes to improve your portfolio!

Is there anything missing? Are you missing steps in your projects, or details in your descriptions?

* If you have a website, are all the pages you need accounted for?
* If you are hosting your portfolio on an existing platform, are all your projects uploaded properly?

Is there too much info?

* Could any descriptions be revised for brevity?
* Are there places where you include more data than you need? Could something be cut without losing the meaning or context of your project?

Is there anything you think you shouldn’t be included?

* Have you included references to others’ work that helped you without citing them? Can you remove them and instead include links to external work?
* Are there any other components that might seem extraneous or unprofessional?

Is your portfolio hosted on the most appropriate platform?

* There are many options for a data analytics platform, such as GitHub, Kaggle, and more. Is the one you’re using (or plan on using) the most appropriate for your needs?

## Reflection



Now, write 3-5 sentences (60-100 words) reflecting on the process you used to update your portfolio and what changes you made. Which changes do you think will be the most significant or effective? Do you still have changes you’d like to make in the future?

**1 / 1 point**

yes

**Correct**

Thank you for your response! As a data analyst, a portfolio site is crucial. It should be updated as you continue your career and complete more projects. You can use this self-reflection process in the future to evaluate and improve your portfolio.